

## **ADA Program Accessibility Plan – Artists Creating Together**

In accordance with the Americans With Disabilities Act (“ADA”), Artists Creating Together (“ACT”), located at 1140 Monroe Ave NW, Suite 4101, Grand Rapids, Michigan, is committed to ensuring that individuals with disabilities are not denied an opportunity to participate in and benefit from any service, program, or activity offered by the organization. Individuals with disabilities are encouraged to participate in and benefit from programs provided by ACT. ACT staff wish to assist in making every event a memorable experience for all.

### **ACCESS TO SERVICES, PROGRAMS, AND ACTIVITIES**

ACT will make appropriate adjustments in its policies and procedures when the modifications are reasonable and necessary to ensure that services, programs, and activities provided by the organization are readily accessible and usable by individuals with disabilities.

In choosing among reasonable methods to ensure that services, programs, and activities are readily accessible and usable, ACT will give priority consideration to those reasonable methods that will provide the services, programs, and activities for individuals with disabilities.

### **NOTICE & REQUEST FOR ACCOMMODATIONS**

If you are an individual with a disability, please contact the personnel identified below to make arrangements for accessibility to any ACT activity or event at least 10 business days prior to the activity or event. ACT will endeavor to provide reasonable accommodations to ensure accessibility. Additionally, if you are a student interested in attending ACT programs and require a reasonable accommodation to access the building, please also contact the personnel identified below.

**For information about ACT programs and accessibility, please contact:**

Angela Steele, Executive Director

Phone: 616-885-5866

[director@artistscreatingtogether.org](mailto:director@artistscreatingtogether.org)